

# 2023-24 Timeline for Sections

## October 2023

- 2 Proposed 2023 Section dues due to AAEA Office.
- 7 End of August financials distributed to Sections to begin 2023 budget preparation.
- 9 Session allocation finalized by president.
- 16 Trust proposals from Sections are due.

## November 2023

- 27 Final proposed Section Budgets due to AAEA Office.

## December 2023

- 3 Section Annual Reports due to AAEA Office.
- 3 Tracks, Invited Papers, pre-/post-conference workshop proposals for the 2024 Annual Meeting due.
- 8 Any additional materials for Executive Board Meeting due (i.e. new section award proposals).

## January 2024

- 1 Board reviews Track Session proposals. The AAEA Business Office will notify section of Board's decisions in January.
- 22 Request for Special Events (luncheons, receptions, & dinners) & Business Meetings due to Business Office.
- 22 Section Chair appoints 2 Section members as nominating committee for Section elections. Section Chair must notify AAEA Business Office of the appointed members.

## February 2024

- 19 All speaker information for Special Events (photo, bio, title) due to AAEA Office for inclusion in online registration form.

## March 2024

- 6 Request for Membership and/or Registration waivers for 2024 Annual Meeting participants due
- 6 FINAL changes for Track Submissions due to AAEA Office
- 13 All candidate information (headshot and bio) due to the AAEA Office for Section Elections
- 20 Track session (including allied association sessions) information due.

## April 2024

- 15 AAEA Executive Board and Section elections begin
- 24 Deadline for submitting Sponsorship information for annual meeting event(s) to AAEA office

## May 2024

- 15 All participants must be current members and must be registered for AM24
- 15 AAEA Executive Board and Section elections close
- 20 Section election results distributed to Section Chairs

## July 2024

- 28-30 AAEA Annual Meeting in Washington, D.C.
- 31 New Section leadership takes office following section business meeting